



Open: 28th November 2012

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

REQUEST FOR QUOTATIONS

Quotations are hereby invited from Service providers for procurement of Risk Management System

Specification for procurement of Risk Management System is as follows:

ITEM	DESCRIPTION
1.	Risk management system that must cater for overall risk management including compliance risk management, projects risk management, business continuity management, assurance for internal audit.
2.	Should there be no combined system for the above mentioned system then separate software are welcomed

All the fees must be included for the entire activation and implementation of the system including:

- Annual support upgrades and maintenance
- Legislative checklist (Compliance Risk)
- Annual content update
- Training
- Implementation cost

Compliance Risk

The number of full users is 10

The number of workflow users is 10

Risk Software including projects and assurance

Full users is 10

Business Continuity Management

Full users is 10

The employer is the Makhuduthamaga Municipality represented by the Municipal Manager.

Completed and signed Quotations must be sealed in an envelope marked "**Procurement of Risk Management System**". The closing date is **Wednesday the 05th of December 2012 at 12:00** and should be deposited in the tender box at Makhuduthamaga Local Municipality Offices in Jane Furse.

Preference will be given to those who are registered with the Municipality's database as in terms of Section 13(i) of SCM Policy. The following documents must be submitted with the quotations: A valid tax clearance issued by SARS, Company registration, Company profile (attach appointment letters for the work done), Proof of payment of Municipal services (for both the company and the directors), Joint Venture Agreement (If any), and the certified ID copies of Directors.

Bidders are requested to attach their B-BBEE status level certificate. The certificate must be issued by SANAS accredited agencies or registered auditors approved by the Independent Regulatory Board of Auditors (IRBA). The Municipality has the right to check the validity of the certificate.

Note: All copies must be certified. The certification must not be older than three months of the closing date.

No fax or email will be accepted

The municipality shall adjudicate and award tenders in accordance with the Preferential Procurement Policy Framework Act. 5/2000 and the revised Preferential Procurement Regulation as amended June 2011 on 80/20 points system where 80 points are for the price and 20 points for B-BBEE according to the said legislation.

For enquiries contact: 013 265 8600 or 013 265 1975

Supply Chain Management unit: Mr. M.A Malekana

Mrs. T.M. Mphele


